



Music and The Brain Foundation (MBF)

Workplace Giving

What is Workplace Giving?

Giving regularly through your pay is one of the most cost effective and simple ways of making a donation to MUSIC AND THE BRAIN FOUNDATION (MBF). Your ongoing donation, which is deducted automatically from your salary each pay period, allows MBF to plan and deliver vital projects for the future.

Benefits for employees

With Workplace Giving, all your donations are made from your pre-tax salary. This reduces your salary for taxation purposes but doesn't affect the amount you are giving to MBF.

Examples:

To give \$ 100 per mth to MBF from your salary will only cost you:-

\$67.50 per mth (based on a marginal tax rate of 32.5%) for taxable income of \$37,001 to \$80,000 or

\$63.00 per mth (based on a marginal tax rate of 37%) for taxable income of \$80,001 to \$ 180,000

With Workplace Giving, there is no need to keep or present receipts at tax time, just set it and forget it.

Benefits for employers

Participating in Workplace Giving is a great way for companies to demonstrate their social responsibility by committing their business to long-term health promotion and social development of communities. This in turn sends positive signals to investors, shareholders, employees and customers alike. Employers can further support their employee's efforts by matching their donations - demonstrating an organization's commitment to staff interests.

Benefits for Music and the Brain Foundation

Workplace Giving greatly reduces MBF's administration costs because the Charity only processes one donation from each employer, and is not required to issue receipts to the employees making the donation. Therefore, more money reaches the people who need it most!

How to set up Workplace Giving

1. Ask your employer to include Music and the Brain Foundation in their Workplace Giving program
2. Complete the form overleaf, and give it to your payroll manager
3. Your donation (you choose the amount) will be deducted from your salary each pay period.
4. You have the option of receiving updates from MBF about the community programs and people you will be supporting.

Music and The Brain Foundation is registered with the Australian Charities and Not-for-profit Commission and has been endorsed by the Australian Tax Office as a Deductible Gift Recipient.



Music and The Brain Foundation

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Mobile Direct: 0417 216 187

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Workplace Giving Authorization Form

To authorize regular deductions from your pay, please complete the details below and return to your Payroll Manager.

Name					
Home Address					
City		State		Postcode	
Work Phone					
Email Address					
I would like to donate the following amount to Music and The Brain Foundation each pay period. Please circle your nominated amount below.					
\$5	\$10	\$20	\$50	\$100	Other \$ _____

Signature: _____ Date: _____

To be completed by the Payroll Manager

Company Name					
Payroll contact name					
Payroll contact position					
Company address					
City		State		Postcode	
Payroll contact phone					
Employee Payroll Number					
Contribution Frequency (please circle)	Weekly	Fortnightly	Monthly	Other	

Instructions for Payroll:

Each pay period we require a simple summary of your contributions to ensure all donations are recognized and credited correctly (email or post).

Please post or email a scanned copy of this completed form to Music and The Brain Foundation to receive confirmation and our EFT account details.

Thank you

Music and The Brain Foundation
9 Henry Street, Highett. Vic. 3190

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